



The Accident and Injury Reporting Procedure

Guidelines for NZ Officials, Clerk of the Course, Medics and Competitors

1. Overview

It is important that all accidents and injuries are reported to Off Road Racing Association of New Zealand as soon as possible so that they can be registered in order to improve the safety at motor sport events for all

The injury examination process is designed to determine if competitors are fit to continue competition after a motor sport accident.

An accident is classed as a rollover or crash involving any impact that has the potential to cause injury

If a roll over or impact crash occurs and

- the competitor is visibly **un-injured** as confirmed by the marshals the competitor may continue with the remainder of the race but **must** report to the ambulance/medic **immediately after** the race has finished to be checked and given clearance to continue for the next round
- if it has been identified that an accident has the potential for injury, the competitor must **cease racing** and report to the ambulance/medic **immediately** to be assessed

The event Clerk of the Course can direct that a competitor be assessed.

A medic is classified as a paramedic, intensive care paramedic or doctor.

ORANZ keeps a record of all accidents and injuries that occur during events and may need to send reports to Worksafe, so the correct procedure needs to be followed by all parties and detailed information is required.

2. Forms to Complete When an Accident Occurs

From the time an accident occurs, there are two forms that CORC need completed. These are:

- **On Site Medical Assessment Form**
- **ORANZ Accident Investigation Form**

The Event Medic:

The medic **MUST** fill out an **On Site Medical Assessment Form** to determine if:

- (a) the injured person needs further medical attention
- (b) if the competitor is fit to resume competition
- (c) and to record exactly the state of the injured person at the time of the accident

If it is recommended that the competitor be stood down from competition they must take their paperwork to the Clerk of the Course.

*In cases of extreme emergency where the competitor needs further medical attention, the on site medical assessment form can be completed retrospectively by the relevant medic

For accidents that do not require further treatment the form can be filed and copies may be forwarded to competitors and ORANZ after the event .

Clerk of the Course/Chief Steward:

An **ORANZ Accident Investigation Form** must be completed and sent directly in to Off Road Racing New Zealand.

This is entered into an *accident and injury register* kept at Off Road Racing Association of New Zealand for their records. This form must be completed, even if there are no injuries from the accident.

